

## **INSTRUCTIVO: GRAMÁTICA INGLESA 1, 2 y 3, llamado de agosto-septiembre 2020**

Este instructivo toma como base el PROTOCOLO GENERAL para la toma de exámenes aprobado por la FADEL (Res. 14/2020). Incluye indicaciones específicas para estas materias. El examen es escrito y asincrónico.

### **BEFORE THE EXAM**

If you need to practice for the exam, write to the following e-mails from Monday through Friday from 8am till 5pm.

[maria.araya@fadel.uncoma.edu.ar](mailto:maria.araya@fadel.uncoma.edu.ar)

[maria.tartaglia@fadel.uncoma.edu.ar](mailto:maria.tartaglia@fadel.uncoma.edu.ar)

[matias.fernandez@fadel.uncoma.edu.ar](mailto:matias.fernandez@fadel.uncoma.edu.ar)

You register for the exam using SiuGuarani. We will not test students who are not in the list.

24 hours before the exam let us know if you're actually sitting for the exam since many students in the past have registered and then at the last minute have decided that they wouldn't sit for the exam. We need to know how many students are sitting for the exam because we have to design that many different exams. So, please don't forget to do this.

If you are sitting for EG1 or EG2 AUGUST 31st, you should confirm that you are doing so. Do this FRIDAY 28th from till 8am-5pm to this mail

If you are sitting for EG1 or EG2 SEPTEMBER 7th you should confirm that you are sitting for the exam on FRIDAY 4th from 8am till 5pm to this mail [maria.araya@fadel.uncoma.edu.ar](mailto:maria.araya@fadel.uncoma.edu.ar) with copy to [maria.tartaglia@fadel.uncoma.edu.ar](mailto:maria.tartaglia@fadel.uncoma.edu.ar) and [matias.fernandez@fadel.uncoma.edu.ar](mailto:matias.fernandez@fadel.uncoma.edu.ar)

Once we get your confirmation we will register you in the Pedco classroom and give you the password for the Zoom session on Monday.

### **THE DAY OF THE EXAM: from 8.30AM until 9AM**

You will enter the Zoom session with the camera and audio on.

You will show your ID and we will make sure the faces match and that your ID number is the one in the list.

After that, we will assign the exams, student A gets exam A, student B gets exam B and so on. Finally we will explain the instructions, which are also in the exam itself.

Once you have the exam, you will exit the meeting and download the exam from Pedco.

After you do this, you may log out.

### **DURING THE EXAM (9AM-10:30/10:45AM)**

**GUIDELINES** Read the following guidelines carefully before starting the exam:

You have until 10:30/10:45 to finish the exam.

We will be online through Pedco in case you have any questions.

You may ask the teacher if you have any doubts as regards the instruction, BUT not about the answer itself.

The virtual room on Pedco will be open until 11 to give you some extra time if you have any problems uploading the assignment. Do not use this extra time to keep on writing. 90 minutes is enough for the three activities proposed.

Setting your alarm clock each 30 minutes might help.

You may use the material from the course.

You are not allowed to ask another classmate to do the exam for you or to copy and paste your answers from the Internet or from the assigned readings. If we find that two answers from two different exams are exactly alike, the exam will be considered DESAPROBADO.

You must not text another student who is sitting for the same subject while doing the exam.

You must upload the assignment in **PDF format** (no other format will be accepted) and with the following name

LAST NAME

SUBJECT: EG1, EG2 or EG3

CONDITION: REG (specify the year you attended the course: 2020, 2019, 2018...) or EXTRAMURAL

CALL: 1st call, 2nd call

EXAM NUMBER: 1, 2, 3

For instance, ARAYA\_EG1\_REG\_2020\_1STCALL\_EXAM1

You are expected to explicitly show your knowledge of the topic/s and the type of ability required (identification, description, comparison, explanation, exemplification, other). Maximum length; 2 pages (excluding the instructions). Times New Roman or Arial, 12, interlineado 1,15, regular margins.